



Denise Beach, RN, BSN, MS  
Public Health Director

# HOPKINS COUNTY HEALTH DEPARTMENT

## ANNUAL REPORT FISCAL YEAR 2017



Richard Lee, Jr., MD  
Medical Director / TB Physician

### VISION STATEMENT

To obtain the highest level of health status possible for citizens of Hopkins County.

### MISSION...

To promote physical and mental health by:

- ◇ Assessment of health needs of the county
- ◇ Detection of congenital and acquired illnesses and conditions
- ◇ Provisions and promotion of access to health care
- ◇ Promulgation of policies and regulations to improve health

**The Hopkins County Health Department does not discriminate on the basis of race, color, national origin, sex, age, religion, or disability.**

### UNDUPLICATED PATIENTS SERVED

July 1, 2016 - June 30, 2017

Services	Participants
Dental	192
Cancer	274
Adult	911
STDs	293
TB	303
WIC	1994
Maternity	23
Family Planning	469
Pediatrics	10,009

**Hopkins County Health Department**  
412 North Kentucky Ave  
Madisonville, KY 42431  
270.821.5242  
[www.hopkinscohealthdept.com](http://www.hopkinscohealthdept.com)

### Environmental Health

July 1, 2016 - June 30, 2017

Programs	Services/Activities
Food Related Services/Activities	442
Bed & Breakfasts	3
Food Borne Disease	1
Retail Food Stores	48
Produce and Farmers Market	3
Food Safety Training Attendees	63
Hotel or Motels	7
Mobile Home/RV Parks	11
Tattoo Studios	22
Body Piercing Studios	2
Ear Piercing Studios	2
Schools	21
Youth Camps	2
Nuisance Control	275
Onsite Sewage Disposal	1151
Private Sewage	190
Swimming Areas	30
Rabies Services (Bites: 111)	290
Animal Heads Submitted for Testing	5
Public Plan Reviews	9
Food Service Classes	10
Onsite Installer Retraining	60
Other	83
Total	2730

Follow us on Facebook





# Phyllis Mason, Local Registrar

Phyllis Mason serves as the Local Registrar for Hopkins County. She has been employed at the Hopkins County Health Department since 2008. She brings 35 years of supervisory experience which she extends as Administrative Services Manager. Previously, Ms. Mason was employed in the banking industry for 15 years as Vice President of Business Banking, Human Resources and Assistant Controller. She spent 10 years in Post-Secondary Education between the University of Chicago, Valparaiso University and Madisonville Community College.

**The Local Registrar is a representative for the Office of Vital Statistics. Common practices that the local registrar performs are as follows:**

- Appoint deputy registrars as needed for Local Health Departments, nursing homes and other health care facilities.
- Provide Vital Statistics forms and information to those responsible for their completion.
- Review and edit birth and still birth certificates, and declarations of paternity, for completeness and accuracy before acceptance for registration.
- Transmit records to state registrar within time limits set forth by state laws and regulations.
- Maintain records at local level.
- Mail copies of birth and stillbirth certificates to other local registrars if the mother's county of residence is different from the county of birth.
- Aid in the preparation of Certificate of Live Births when the birth occurs outside of an institution.
- Preserve local copies of birth and stillbirth certificates and maintain files and indexes in a systematic manner.
- Provide for voluntary acknowledgment of paternity services.
- Review the Death Index on a quarterly basis and report delinquent funeral homes to the state office.
- Ensure all reporting facilities properly file the provisional reports of death.
- Issue permits for disinterment and reinterment within the same cemetery.
- Maintain retention files for death index (permanent), disinterment permits (permanent), and cremation (5 Years).
- Coordinate with state personnel in enforcing state laws and regulations relating to vital events in each county.
- Coordinate with state quality assurance staff in educating all deputy registrars in their duties, especially those assuming the duties of the local registrar in his or her absence.
- Coordinate with state quality assurance representatives in educating local providers (hospital staff, coroners, hospice nurses, funeral home personnel, etc.) in the proper completion of vital records.
- Provide for security, protection, and confidentiality of records.

All duties are performed in compliance with Kentucky Revised Statutes.

**Emphasis is placed on the confidentiality of vital records by the Local Registrar and Deputies. All information in vital records is protected from unwarranted or indiscriminate inspection or disclosure. There is no accessing of confidential information except in order to perform specific health department job duties. All documents containing confidential information are kept in a secure area.**

## 10 Essential Public Health Services

1. Monitor health status to identify community health problems
2. Diagnose and investigate health problems concerning health hazards in the community
3. Inform, educate, and empower people about health issues
4. Mobilize community partnerships to identify and solve health problems
5. Develop policies and plans that support individual and community health efforts
6. Enforce laws and regulations that protect health and ensure safety
7. Link people to needed personal health services and assure the provision of health care when otherwise unavailable
8. Assure a competent public health and personal health care workforce
9. Evaluate effectiveness, accessibility, and quality of personal and population-based health services
10. Research for new insights and innovative solutions to health problems



### Leslie Patterson, Deputy Registrar

Leslie Patterson serves as the Deputy Registrar for Hopkins County. She has been employed with the Hopkins County Health Department since 2015. She brings 11 years of administrative experience from previously working at the Walmart Vision Center as an office manager. She earned an Associates Degree of Science (Medical Information Technology) at Madisonville Community College in 2011.

## Board of Health



*Pictured Left to Right: Paul Walter, DVM, Tom Wortham, RPh, Jennifer Jackson, MD, Jan Shelton, RN, Emily Brown Taylor, OD, LeAnn Langston, RN, Tristan Lineberry, MD, Rick Lee, MD*

*Not Pictured: Donald Carroll, Judge Executive, Alejandro Soriano, MD, John Roy, DMD*